

Included Features

Attendance Reports

A report detailing each conference call, including caller ID, entry and exit times, and a link to listen to a MP3 recording of the conference (if the conference is recorded by the Leader). The Attendance Report is emailed to the conference Leader following each call.

Audio Streams (MP3)

Link to a MP3 file of your recorded conference. Audio Stream files can be downloaded or streamed via your browser. MP3 files are compatible with most browsers and media players.

Billing Codes

When enabled, conference Leaders are prompted to enter a numeric code followed by the # key prior to gaining access to the conference. This code will appear on the invoice, enabling the Leader to track conference usage at the individual client level. Up to 20 numeric characters.

Entry/Exit Tones

Choices are: Tone, Message, Tone & Message. Tones are audible throughout the conference by all Participants.

Leader Hangup

Conference will be disconnected after the last Leader disconnects to ensure that the conference does not incur additional charges for line(s) not disconnected from the conference.

Lecture Mode Conference

This conference is most suitable for presentations and large groups. Participants in the conference are placed into a "listen only" mode and only the Leader can be heard.

Lock Conference

When initiated by the Leader, this feature prohibits further entry of any new Participants into the conference. The Leader may lock and unlock the call via Star Command - *7 at anytime during conference.

Music

A serene ambiance will be provided in the conference waiting room. This prevents Participants from conferencing until the Leader has initiated the conference. It also informs Participants that they have arrived in the conference.

Mute

Participants and Leaders can mute their individual line at any time during the conference. Mute can be toggled on and off.

Name Record/Playback

When enabled, Name Record/Playback prompts each Participant to record their name before they enter the conference. Every time a Participant enters the conference, the recorded name is played to the entire conference.

Recording/Playback

Leader(s) can initiate a recording anytime during the conference. Participants can playback the conference at the end of the call. All recordings can be retrieved up to 30 days from the date of the conference via audio stream MP3 link.

Blast Dial (Optional)

Dial Lists are created by the user via the UBlast Tool. List includes the names and phone numbers of all Participants permitted to enter the conference. List may be edited up until the start of the conference.

Transcription (Optional)

Typed transcription of the conference can be provided per request. Transcription services are usually provided within 48 hours after the conference in a Microsoft® Word document via email. Additional charges apply.



- Instant Activation
- Simple to Use
- Total Privacy & Security Assured
- Individual Billing to any or All Participants
- Separate Account Codes for Every Case

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